



## **FORWARD PLAN OF KEY DECISIONS**

**1 March 2010 – 30 September 2010**

Paul Carter  
Leader of the County Council  
15 February 2010

**This Edition of the Forward Plan Supersedes ALL Previous Editions**

## FORWARD PLAN OF KEY DECISIONS

Each month the Council publishes a forward plan of key decisions expected to be taken during the following four months.

**A “key decision” means an executive decision which is likely to:-**

- (a) result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authorities budget for the service or function to which the decision relates;**
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.**

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public should contact to make comments on any particular item (column 6). Members of the public are entitled to obtain copies of the documents that will be relied upon when a decision is taken (column 7), unless they are Exempt within the meaning of the Local Governments Act. These documents will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision is due to take place. Paper copies will be made available by contacting Andrew Ballard – by telephone 01622 694297 or via [andrew.ballard@kent.gov.uk](mailto:andrew.ballard@kent.gov.uk)

| The matter to be decided | Who will take the decision (see notes) | When the decision will be taken | The groups that will be consulted | How the consultation will be done | Who people should contact to make comments (see notes) | Documents that will be relied on when the decision is taken |
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### CHIEF EXECUTIVES DIRECTORATE

|  |         |                |  |                                      |                                       |  |
|--|---------|----------------|--|--------------------------------------|---------------------------------------|--|
| Approval of Directorate and Business Unit Operating plans 20010-11 | Cabinet | Mar/April 2010 | The detailed consultation by each unit will be set out in the individual Business Unit Operating Plans | Elsewhere in the budget and planning | Debra Exall, Head of Strategic Policy | Directorate and Business Unit Operating Plans – Guidance and |
|--|---------|----------------|--|--------------------------------------|---------------------------------------|--|

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|---|---|-----------------------------------|--|--|--|---|
|   |   |                                   |  | round there will be formal consultation with public, business, staff and their representatives               |  | Template, Budget Book and MTP subject to approval.          |
| <b>CHILDREN, FAMILIES &amp; EDUCATION DIRECTORATE</b>   |   |                                   |  |  |  |   |
| The Proposed Re-designation of Foxwood School as a School for Profound and Severe Learning Needs and Highview School as a School for Severe and Complex Learning Needs; the Relocation of Both Schools onto the Brockhill Park School Site and the Cessatio | Cabinet Member for Children, Families and Education | Between March 2010 and April 2010 | School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was presented to SOAB at its meeting on 4 November 2009 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting on 17 March 2010 on the outcome of the public consultation | Public meeting and consultation document sent out to parents and others in accordance with the agreed policy | David Adams Area Children's Services Officer Ashford & Shepway | Documents that will be relied on when the decision is taken |
| The matter to be decided  | Who will take the decision (see notes)              | When the decision will be taken   | The groups that will be consulted  | How the consultation will be done  | Who people should contact to make comments (see notes)         |   |
| Proposal To Expand The John Wesley  | Cabinet Member for                                  | Between                           | School Governing Bodies;   | Public   | David Adams  | None.   |

|  |   |                                   |  |  |  |       |
|--|---|-----------------------------------|--|--|--|-------|
| School From 210 Places To 420 Places   | Children, Families and Education                    | March 2010 and April 2010         | School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was presented to SOAB at its meeting on 4 November 2009 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting in March 2010 on the outcome of the public consultation | meeting and consultation document sent out to parents and others in accordance with the agreed policy  | Area Children's Services Officer Ashford & Shepway             |       |
| Proposed Closure Of Wilmington Enterprise College And Its Replacement With A Government Funded Academy | Cabinet Member for Children, Families and Education | Between March 2010 and April 2010 | A report will be presented to SOAB at its meeting in January 2010 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting on 17 March 2010 on the outcome of the public consultation  | Public meeting to be held followed by a statutory public notice in accordance with the School Organisation (Establishment and Discontinuance of Schools) Regulations 2007. Circulation list to include; MP, Local Councils, parents, staff, professional associations, | David Adams Area Children's Services Officer Ashford & Shepway | None. |

|                          |  |                                 |                                   |  |  |   |
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|                          |  |                                 |                                   | LCS Partnerships, Diocesan Boards of Education |  |   |
| The matter to be decided | Who will take the decision (see notes) | When the decision will be taken | The groups that will be consulted | How the consultation will be done              | Who people should contact to make comments (see notes) | Documents that will be relied on when the decision is taken |

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| The Casual Admissions Scheme 2010<br><br>Legislation requires the Local Authority to consult and formally determine the co-ordination of Casual Admissions for all Maintained Schools in Kent. | Cabinet                                       | March 2010                             | All admissions authorities in Kent; neighbouring admissions authorities; diocesans                               | Consultation document sent out to all admissions authorities in Kent; neighbouring admissions authorities; diocesans in accordance with the agreed policy | Scott Bagshaw<br>Head of Admissions & Transport               | None.  |
| <b>The matter to be decided</b>  | <b>Who will take the decision (see notes)</b> | <b>When the decision will be taken</b> | <b>The groups that will be consulted</b>   | <b>How the consultation will be done</b>  | <b>Who people should contact to make comments (see notes)</b> | <b>Documents that will be relied on when the decision is taken</b> |
| Kent Admissions Arrangements 2011 and Co-ordinated Admissions Scheme – To determine the proposed co-ordinated admissions scheme and proposed admissions arrangements for 2011                  | Cabinet                                       | March 2010                             | Kent and neighbouring admission Authorities, relevant faith groups, schools and parents and the admissions forum | Consultation document sent out to all admissions authorities in Kent; neighbouring  | Scott Bagshaw<br>Head of Admissions & Transport               | None.  |

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|  |  |  |  | admissions authorities; dioceses in accordance with the agreed policy |  |  |
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| *Kent Children's Trust and Local Partnership Arrangements<br><br>To provide a progress report on the development of the Children's Trust arrangements nationally and in Kent and to seek agreement to a programme of change to further develop Kent's Children's Trust and local partnerships. | Cabinet  | April 2010                             | All partners of the Kent Children's Trust have been consulted during the KCT review July – December 2009 | The KCT review concluded in December 2009, however ongoing representations can be made at any time. | Joanna Wainwright, Direct of Commissioning & Partnerships                      | None.  |
| <b>The matter to be decided</b>  | <b>Who will take the decision</b> (see notes)                            | <b>When the decision will be taken</b> | <b>The groups that will be consulted</b>   | <b>How the consultation will be done</b>  | <b>Who people should contact to make comments</b> (see notes)                  | <b>Documents that will be relied on when the decision is taken</b> |
| <b>COMMUNITIES DIRECTORATE</b>   |  |  |  |   |  |  |
| Grant of a lease of the Turner Contemporary Gallery from KCC to the Turner Contemporary Trust  | Cabinet Member for Corporate Support Services and Performance Management | March 2010                             | Turner Contemporary, Arts Council England, SEEDA   | Meetings, letters   | Andrea Crease Estates Surveyor Property Group<br><br>Or<br>Nigel Brown Manager | Documentation to be provided once available                        |

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|  |  |  |  |  | Estates Management, Property Group |  |
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**ENVIRONMENT, HIGHWAYS AND WASTE DIRECTORATE**

|   |  |            |  |  |  |   |
|---|--|------------|--|--|--|---|
| A Policy For The Management Of Obstructions And Temporary Items On The Public Highway   | Cabinet Member for Environment, Highways and Waste | March 2010 | District Councils  | Share Draft policy, seek opinions  | David Latham Road works Manager                        | Policy document and guidelines  |
| New model Agreement for alterations of existing highways to facilitate developments, and a revised charge structure, under S278 of the Highways Act 1980. | Cabinet Member for Environment, Highways and Waste | March 2010 | Developers will be informed of the changes but it is not the intention to consult them | N/a  | Nasser Sarrafan County Transport & Development Manager | Unrestricted report to POC will include a draft model agreement & comparison with fees charged by other county councils |
| Approval to Award Contracts Procured Under Competitive Tender to Deliver Repairs to Weather Damaged Roads   | Leader of the Council                              | April 2010 | N/a However information regarding the procurement process will be widely available     | (a)Circulation of information via briefings and press releases etc<br>(b) Report to Cabinet at its meeting 29 March 2010 | Kim Hills Head Of Community Operations                 | Tender evaluation report – Exempt Document  |

**KENT ADULT SOCIAL SERVICES – NONE FOR THIS MONTH**

NOTES

1. The identity of decision-takers is as follows:

|                   |   |
|-------------------|---|
| Mr Paul Carter    | Leader of the Council   |
| Mr Alex King      | Deputy Leader of the Council and Cabinet Member for Localism & Partnerships |
| Mr John Simmonds  | Cabinet Member for Finance  |
| Mrs Sarah Hohler  | Cabinet Member for Children, Families and Education                         |
| Mr Nick Chard     | Cabinet Member for Environment, Highways and Waste                          |
| Mr Alan Marsh     | Cabinet Member for Public Health & Health Reform                            |
| Mr Kevin Lynes    | Cabinet Member for Regeneration and Economic Development                    |
| Mr Mike Hill      | Cabinet Member for Community Services                                       |
| Mr Graham Gibbens | Cabinet Member for Adult Social Services                                    |
| Mr Roger Gough    | Cabinet Member for Corporate Support Services & Performance Management      |

2. Cabinet = a Cabinet meeting and a collective decision

Council = a meeting of the full Council and a collective decision = all Members of the Council

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

3. **How to make comments:**

The following officers can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

Scott Bagshaw, [scott.bagshaw@kent.gov.uk](mailto:scott.bagshaw@kent.gov.uk)

Joanna Wainwright, [Joanna.wainwright@kent.gov.uk](mailto:Joanna.wainwright@kent.gov.uk)

Andrea Crease, [andrea.creaase@kent.gov.uk](mailto:andrea.creaase@kent.gov.uk)

Nigel Brown, [nigel.brown@kent.gov.uk](mailto:nigel.brown@kent.gov.uk)

The following officers can be contacted by writing to 1<sup>st</sup> Floor, Ashford Highway Deport KHS, Henwood Industrial Estates, Javelin Way, Ashford, TN24 8AD

David Latham, [david.latham@kent.gov.uk](mailto:david.latham@kent.gov.uk)

The following officers can be contacted by writing to Invicta House, County Hall, Maidstone, Kent, ME14 1XX

Nasser Sarrafen, [Nasser.sarrafan@kent.gov.uk](mailto:Nasser.sarrafan@kent.gov.uk)



The following officers can be contacted by writing to Kroner House, Eurogate Business Park, Ashford, Kent, TN24 8XU  
David Adams, [david.adams@kent.gov.uk](mailto:david.adams@kent.gov.uk)

The following officer can be contacted by writing to Ay- Doubleday, Double Day House, St Michaels Close, Aylesford, ME20 7BU  
Kim Hills, [kim.hills@kent.gov.uk](mailto:kim.hills@kent.gov.uk)